

अण्डमान तथा
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निकोबार राजपत्र
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अण्डमान एवं निकोबार प्र' ासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/SECRETARIAT

NOTIFICATION

Port Blair, dated the 7th March, 2011

No. 79/2011/F.No. 1-252/2010-D.III (PF).— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with Government of India, Ministry of Home Affairs, New Delhi, Notification No.U-14939/2/83 – ANL dated 21st February, 1985 and in supersession of all previous Notifications issued to this effect, the Lt. Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment of Group 'B', Non-Gazetted, Non-Ministerial posts of Primary School Teacher, Senior Technical Assistant and Technical Assistant (TTI) (Audio Visual) borne in the Directorate of Education, Andaman and Nicobar Administration, namely:-

1. Short title and commencement :-

- These rules may be called the Andaman and Nicobar Administration (Department of Education, Group 'B', Non-Gazetted, Non-Ministerial posts) Recruitment Rules, 2011.
- They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and scale of pay :-

The number of posts, the classification and the scale of pay attached thereto shall be as specified in paras 2 to 4 of the Schedule annexed to these rules.

3. Method of recruitment, age limit and other qualifications :-

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in paras 5 to 15 of the said Schedule aforesaid.

4. Disqualifications :-

No person —

- Who has entered into or contracted a marriage with a person, having a spouse living, or
 - Who, having a spouse living, has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post :

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, if satisfied such marriage is permissible under the personal law applicable to such person to the marriage and that there are other grounds for so doing, exempt any person from the operation of these rules.

5. Power to relax :-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may by order and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving :-

Nothing in these rules shall effect reservation, relaxation regarding age limit and other concessions required to be provided for the candidates belonging to Scheduled Castes and Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lt. Genl. (Retd.) Bhopinder Singh, PVSM, AVSM
Lieutenant Governor,
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd./-
(Ram Bhawan)
Assistant Secretary (Edn.)

SCHEDULE - I

RECRUITMENT RULES FOR THE POST OF PRIMARY SCHOOL TEACHER IN THE
DIRECTORATE OF EDUCATION

1.	Name of post	Primary School Teacher
2.	No. of post(s)	1792 (One thousand seven hundred ninety two)* 2011 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'B', Non-Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay/Pay Scale	(PB-2) Rs. 9300-34800 with Grade Pay Rs. 4200
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants upto five years in accordance with the instructions or orders issued by the Central Govt.) (The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands and Lakshadweep)
7.	Whether benefits of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 ?	Not applicable
8.	Educational and other qualifications prescribed for direct recruits	<u>Essential:-</u> 1. Senior Secondary School Certificate Examination (XII Std.) from a recognized Board/Institution and two years Diploma in Elementary Education of a recognized Institution <p style="text-align: center;">OR</p> Senior Secondary School Certificate Examination (XII Std.) from a recognized Board/Institution and four years Bachelor of Elementary Education (B.El.Ed.) of a recognized Institution

		<p style="text-align: center;">OR</p> <p>Senior Secondary School Certificate Examination (XII Std.) from a recognized Board/Institution and two years Diploma in Education (Special Education) of a recognized Institution</p> <p>2. Knowledge of Hindi</p> <p>3. Should have studied in the concerned medium upto Secondary level</p> <p>Note :-</p> <p>1. For appointment of Primary School Teacher, the Degree/Diploma course in Teacher Education recognized by the National Council Teacher Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) recognized by the Rehabilitation Council of India (RC) shall be considered.</p> <p>Desirable:-</p> <p>1. Bachelor's Degree in any stream</p> <p>2. Three years teaching experience from a recognized Institution</p>
9.	Whether age and other qualifications prescribed for direct recruits will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct or by deputation / absorption and percentage of posts to be filled by various methods	100% by direct recruitment
12.	In case of recruitment by promotion/ deputation/absorption grades from which promotion / deputation / absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<p><u>Group 'B' DPC (for Confirmation) consisting of:</u></p> <p>1. Secretary (Education), - Chairman A & N Administration</p> <p>2. Director of Education, - Member A & N Islands</p> <p>3. Principal, DIET, Garacharma - Member</p> <p>4. Asst. Secretary (Perl.), - Member A&N Administration</p>
14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable
15.	Duties and Responsibilities	As attached to Annexure to the Schedule

Annexure to the Schedule - I

Duties and Responsibilities of a Primary School Teacher

1. Minimum number of working hours for the Teacher will be 45 hours (teaching include preparation) in a week in primary classes from I to V. As per the exigencies the public interest may be directed to teach upper Primary Classes.
2. To plan all his/her class activities at the beginning of academic session.
3. To assist the Headmaster in planning and administration in the School.
4. To organize instructional/teaching duties making lesson plans, TLM in low cost/no cost, so that the learning will be joyful.

5. To work for the all round development of pupils and personality development among the young learner.
6. Ensure to achieve minimum level of learning of all students of the classes.
7. To prepare Diary, Progress Reports and other relevant documents of pupils.
8. To teach them National Anthem, National Songs and Patriotic Songs.
9. To motivate pupils to participate in Sports and Games, Celebrations, National Days and weekly one period can be given for Balsabha.
10. To impart peace education among the pupils from time to time to make them good citizen.
11. To teach correct stroke, sketch and drawing to create aesthetic quality.
12. To engage pupils in physical exercise, yoga, games, etc. in the school to keep them physically and mentally fit.
13. To integrate the physically challenged students with the mainstream students.
14. To teach pupils the importance of tidiness and help to keep the school premises as well as its surrounding clean.
15. To help the Headmaster to monitor Mid Day Meal and drinking water facility.
16. To do all other works assigned in public interest by Headmaster/Higher authorities.

SCHEDULE-II

RECRUITMENT RULES FOR THE POST OF SENIOR TECHNICAL ASSISTANT IN THE DIRECTORATE OF EDUCATION

1.	Name of post	Senior Technical Assistant
2.	No. of post(s)	1 (One)* 2011 *(Subject to variation dependent on the workload)
3.	Classification	General Central Services Group 'B', Non-Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay/Pay Scale	(PB-2) Rs. 9300-34800 with Grade Pay Rs. 4200
5.	Whether selection or non-selection post	Not applicable
6.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants upto five years in accordance with the instructions/orders issued by the Central Govt. from time to time) Note :- The crucial date for determining the age limit shall be the closing date for receipt of names/applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangri Sub-Division, Andaman and Nicobar Islands and Lakshadweep)
7.	Whether benefits of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 ?	Not applicable
8.	Educational and other qualifications prescribed for direct recruits	Essential : 1. Post Graduate Degree from a recognized University 2. Degree/Diploma in Archeology or its equivalent

		<u>Desirable :</u> 1. Post Graduate Degree in Archeology or Museology 2. Research experience in Archeology or Museology for two years 3. A Ph.D. Degree in Archeology or Museology
9.	Whether age and other qualifications prescribed for direct recruits will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment either direct or by promotion or by deputation/transfer and percentage of falling vacancies to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/ deputation/ transfer grades from which promotion / deputation / transfer to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<u>Group 'B' DPC (for Confirmation) consisting of :-</u> 1. Secretary (Education), A&N Administration - Chairman 2. Director of Education, A&N Administration - Member 3. Principal, State Institute of Education, Port Blair - Member 4. Asst. Secretary (Perl.), A&N Admn. - Member
14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable
15.	Duties and Responsibilities	Attached as Annexure to the Schedule

ANNEXURE TO THE SCHEDULE- II

DUTIES AND RESPONSIBILITIES OF SENIOR TECHNICAL ASSISTANT

1. Review and select artist portfolios and guest curatorial proposals; create and administer requests for proposals.
2. Prepare gallery in between exhibits and oversee daily gallery/Museum/National Memorial operations.
3. Painting/Patching walls, lighting, hanging, installation, exhibition of gallery items and removal.
4. Provide directions and orientation to assistants, contract workers, interns and volunteers in gallery/Museum/National Memorial/Cultural heritage operations.
5. Work with community and regional art organizations for publicity and co-sponsorship of exhibitions and related events.
6. Supervise the loan, sale and storage of art items.
7. To assist in the planning, selection and coordination of visiting artists in conjunction with community, Directorate of Education, Directorate of Sports, Art & Culture and staff representative in order to plan short and long term residencies, symposia, lectures and performances.
8. Develop Arts Education curricula for gallery/Museum/National Memorial/Cellular Jail Programming.
9. Keep, maintain and update Gallery/Museum/National Memorial records and files such as contact, artist's data base, exhibition files, materials, price list/art sale, entry forms contract and agreements.
10. Co-ordinate of various curricular and cultural activities with Directorate of Education and Directorate of SAC.

11. To provide assistance in conducting Island Tourism Festival, Independence Day & Republic day celebration, World Tourism Day, Andaman Day, Celebration and other social and cultural activities conducted at state level.
12. To provide assistance in conducting light and sound show at Cellular Jail and its development.
13. Collecting of information related to Gallery/Museum/National Memorial activities and its compilation.
14. To entertain official correspondence and oversee community outreach for Gallery Programming.
15. Submit monthly, mid-year and annual progress report and attendance and statistical data to the higher authority.
16. Perform other duties as requested by the superiors and officers of A & N Administration.

SCHEDULE- III

RECRUITMENT RULES FOR THE POST OF TECHNICAL ASSISTANT (TTI) (AUDIO VISUAL) IN THE DIRECTORATE OF EDUCATION

1.	Name of the post	Technical Assistant (TTI) (Audio Visual)
2.	No. of post(s)	1 (One)* 2011 *(Subject to variation dependent on the workload)
3.	Classification	General Central Services Group 'B', Non Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay / Pay Scale	(PB-2) Rs.9300-34800 with Grade Pay Rs. 4200
5.	Whether selection or non-selection posts	Not applicable
6.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants up to 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time) Note:- The crucial date for determining the age limit shall be the closing date for receipt of names/ applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangti Sub-Division, Andaman and Nicobar Islands or Lakshadweep)
7.	Whether benefits of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 ?	Not applicable
8.	Educational & other qualifications prescribed for direct recruitment	Essential: 1. B.E./B.Tech. in Electrical/Electronics & Communication/ Computer Science / Information & Technology / Instrumentation from a recognized University Or Passed in Senior School Certificate Examination (XII Std.) with three years Diploma in Engineering in Electrical / Electronics & Communication / Computer Science/Information & Technology/Instrumentation from a recognized Board/Institution/University 2. Should qualify in the professional/trade test

		<u>Desirable:</u> 1. Two years experience in the field of handling, maintenance and servicing of Audio-Visual aids, Computer, DVD, Television and preparing Educational CD & Cassettes in a Govt. Institution/ Establishment or from a reputed or recognized firm 2. Knowledge of Hindi
9.	Whether age and other qualifications prescribed for direct recruits will apply in case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment either direct or by promotion or by deputation/ transfer and percentage of falling vacancies to be filled in by various methods	By direct recruitment
12.	In case of recruitment by promotion/ deputation/transfer grades from which promotion/deputation/ transfer to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<u>Group 'B' DPC (for Confirmation) consisting of:-</u> 1. Secretary (Education) - Chairman 2. Director of Education - Member 3. Deputy Education Officer (Science) - Member 4. Asst. Secretary (Perl.) - Member
14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable
15.	Duties and Responsibilities	Attached as Annexure to the Schedule

ANNEXURE TO THE SCHEDULE - III

Duties and Responsibilities of Technical Assistant (TTI) (Audio-Visual)

1. To handle, repair and maintaining of Audio-Visual Aids like Over Head Projector, Slide Projector, PA system, LCD Projector and latest innovative Audio-Visual aids etc.
2. To assist in conducting cultural programme, Sports Special Talk, debate and quiz programme etc.
3. In-Charge of Public Address system and assisting the resource person while conducting In-service & Pre-Service Training/workshop/seminars/Orientation Programme/Refresher course etc.
4. To provide technical assistance and to handle audio visual aids wherever required by DIET, Garacharma.
5. To maintain stock records and store of Audio Visual aids.
6. To assist the trainee in preparing Audio Visual aids from locally available and low cost materials.
7. To make xerox copies of documents required by DIET, Garacharma.
8. Photographing/Video recording of the functions/seminars/in-service training programme conducted by the DIET, Garacharma.
9. To screen educational cassette/CDs to the trainees as and when required.
10. Any other duties as assigned by the Principal / Vice-Principal of DIET, Garacharma/Directorate of Education/higher authorities of A&N Administration from time to time.